DC Preservation League
Preservation Initiatives Grant

Grant Program & Application Review
2017
Who Are We?

MISSION

Preserve, protect, and enhance the historic and built environment of Washington, DC, through advocacy and education.
Pre-application Workshop

- Preservation Initiatives Grant Program
- Eligible Applicants
- Eligible Properties/Projects/Expenses
- Selection Criteria & Process
- Application Requirements
- Grant Award Conditions
- Payment Schedule
- Questions
The Preservation Initiatives (PI) Grant Program provides matching grants to individuals and non-profit organizations for preservation planning, research, outreach/education, and bricks and mortar projects related to historic and cultural sites. These grants are intended to help stimulate public discussion, introduce the public to preservation concepts and techniques, make technical expertise accessible, and encourage partnerships.
Preservation Initiatives Grant Program

BRIGHTWOOD CAR BARN FUND

GOAL
Fund historic preservation projects related to historic & cultural resources in Brightwood and Ward 4.

SOURCE
Supported by mitigation funding paid by the owner of the building, Missouri Avenue Development Partners, LLC, as a result of the demolition of the Brightwood Car Barn in 2011.
**Preservation Initiatives Grant Program**

**MID-CENTURY MODERN & RELIGIOUS PROPERTIES FUND**

**GOAL**
Fund historic preservation projects related to historic religious properties and Mid-century Modern architecture in DC.

**SOURCE**
Supported by ICG 16th Street Associates, LLC in connection with the redevelopment of the former landmarked site at 16th and I Streets, NW into a mixed-use project incorporating a new home for the Third Church of Christ, Scientist.
**Preservation Initiatives Grant Program**

**VIRGINIA AVENUE TUNNEL**

**GOAL**
Distribute funds within the geographic area surrounding the VA Avenue Tunnel Reconstruction Project that will be used to benefit historic resources within the project area.

**SOURCE**
Provided by CSX Transportation Inc., and through the DC Historic Preservation Office as mitigation for adverse effects associated with reconstruction of the historic tunnel in accordance with Section 106 of the National Historic Preservation Act.
Eligible Applicants

- Individuals
- 501(c)3 organizations

All applicants must provide a letter of support from an organization familiar with and in support of the proposed project.

Examples: Community organization, Advisory Neighborhood Commission (ANC), neighborhood association.
Eligible Properties

The Brightwood Car Barn Fund
Must be a historic property or site within the Brightwood neighborhood or Ward 4.

The Mid-century Modern & Religious Properties Fund
The property or site must be related to Mid-century Modern architectural style (c.1933-1976) or historic religious architecture* in Washington, DC.

Virginia Avenue Tunnel Fund
Located within the Area of Potential Effect
The L'Enfant Plan of the City of Washington, D.C.
The complete historic property boundary is not depicted here; only the portion within the APE and proximate to the limits of disturbance is shown.
Eligible Projects

- **Preservation Planning** - Building/site must be a locally designated historic landmark or a contributing resource to a historic district.

- **Outreach & Education** - Building/site must be locally designated historic landmark or a contributing resource to a historic district.

- **Research** - Applicant must make a strong case for the historic significance of the building/site. Research that will support development of a nomination must demonstrate owner support.

- **Bricks & Mortar** - Building/site must be locally designated historic landmark or a contributing resource to a historic district.

To check your site’s eligibility go to DC Property Quest - propertyquest.dc.gov
Grant Amounts & Match Requirements

- **Preservation Planning** - $5,000 - $10,000
  - 25% Match Required

- **Outreach & Education** - $5,000 - $10,000
  - 25% Match Required

- **Research** - $5,000 - $10,000
  - 25% Match Required

- **Bricks & Mortar** - $10,000 - $50,000
  - 100% match - Bricks & Mortar (50% must be cash and available upon signing grant agreement)
Possible PI Grant Projects

Preservation Planning

Support for developing strategies for the preservation, restoration, or rehabilitation of a historic site.

- Project Examples:
  - Hiring a preservation architect or landscape architect to produce a historic structure report or historic landscape master plan;
  - Hiring a preservation planner to produce design guidelines for a historic district.
Possible PI Grant Projects

Research/ Education & Outreach

Support for research efforts related to a historic property/site. Development of programs or educational materials related to historic sites that actively engage & educate the public.

- Project Examples:
  - Workshop related to historic preservation issues in the community;
  - Workshops related to green/energy efficiency for homeowners of historic properties.
Possible PI Grant Projects

**Bricks & Mortar**

Support for work that physically preserves, restores, or rehabilitates the exterior of a historic property (must be a designated historic landmark). Eligible properties must be listed in the DC Inventory of Historic Places. All work must be approved by the DC Historic Preservation Office.

- Project Examples:
  - Replacement historic windows;
  - Roof replacement;
  - Masonry repairs.
What do we fund?

- Fees for consultant services;
- Speaker/faculty costs;
- Mailing costs for distribution of materials;
- Web site development;
- Materials and services such as printing, photographs, telephone, and supplies. With the exception of publication projects, these costs may not exceed 10% of project budget.
What don’t we fund?

- Organizational overhead costs including staff salaries;
- New construction or other capital improvement costs;
- Expenses incurred prior to award date;
- Rehabilitation work that is already underway at the time of application or has been previously completed;
- Projects that do not conform to The Secretary of the Interior's Standards for the Treatment of Historic Properties.

http://www.nps.gov/history/hps/tps/standguide/
Selection Process

- The selection process is competitive;
- Applicants are encouraged to develop proposals carefully;
- DCPL staff will compile the applications to review for completeness;
- Any unsatisfied requirements must be resolved within **five business days** of notification from DCPL;
- DCPL staff will compile applications and provide recommendations to Preservation Initiatives Grant Program Committee.
Selection Criteria

**HISTORIC SIGNIFICANCE**
- Cultural significance to Washington, DC
- Alignment with the mission of the grant program
- Project contributes to equitable distribution of grant funds within intended grant areas

35 POINTS

**PROJECT MANAGEMENT**
- Project is well-defined and has an achievable scope
- Schedule is clearly defined with achievable project goals identified
- Demonstrates capacity and experience with budgeting

25 POINTS

**COMMUNITY IMPACT**
- Demonstrated community interest and support
- Project includes educational or public outreach activities
- Final project will be accessible to the public

25 POINTS

**PROJECT URGENCY**
- Property is threatened by incompatible development or demolition
- Property or site has been identified as an endangered historic property

15 POINTS
Key Questions for Consideration

- Is my project heritage/historic preservation-based?
- How does my project highlight, enrich, and/or bring about a greater awareness of Washington, D.C. history, neighborhoods, and cultural heritage?
- Is my project well-defined with an achievable in one year? (two years if brick & mortar)?
- Is my budget realistic?
- How will I share my project with the public?
- What is the time-sensitivity of this project?
What to Submit

- On-line application
- Sponsorship Letter
- Proof of Non-profit Status
- One printed application - Mail to DCPL (see address on last slide)
Online Application

- **IMPORTANT NOTE** - When applying online, to avoid the risk of losing your data, we recommend that you enter your responses to the application sections in a separate document (e.g. Microsoft Word) and then copy and paste your responses into the provided form.
Online Application

3 sections
- General project information
- Funding Request & Budget
- Selection Criteria
DCPL Preservation Initiatives Grant Application

Please prepare all responses in a Word document before completing this online application. Your progress will NOT be saved if you close this browser. This is a one-time entry form. If you haven’t already, please check our website to download a blank application form.

Choose Grant Fund

- Brightwood Car Barn

Applicant Type

- Nonprofit
- Individual

Attach W-9 form (nonprofits only)

Choose File

No file chosen

Select a Project Type

- Preservation Planning
- Outreach & Education
- Bricks & Mortar
Online Grant Application

1. Write in Grant Fund (BCB, MMRP, or VAT)
2. Applicant Type (Individual or Non-profit)/Organization Name/ EIN Number (if applicable)
3. Applicant Name, Address, Email, Phone
4. Name/Address of Historic Property/ Project Title
5. Upload Current Photographs of the Property (Reflecting conditions to be addressed by the grant) – one required
Online Grant Application

**GENERAL PROJECT INFORMATION**

Photographs

123 Street NW_Front Roof

123 Street NW_Detail of Slate Roof
Online Grant Application

- Amount of Funding Requested
- Budget (Upload Budget Form (pdf available on website))
- Project Description

Amount of Funding Requested – Min. 5000 Max. 50000 (See eligible amounts based on project type) *

Upload Budget Spreadsheet (Budget Spreadsheet available for download on the program website) *

Project Description: Provide a description of your proposed project and its deliverables in the space provided below. Attach additional documents, if necessary (Max. 350 words) *
## Online Grant Application

### Applicant & Historic Property Information

#### Budget

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**TOTAL GRANT REQUEST:** $
Online Grant Application

Selection Criteria

- Historic Significance (350 Words)
- Project Management/ Readiness (350 Words)
- Community Impact (350 Words)
- Project Urgency (350 Words)

Uploads

- Demonstrate Support of Your Project (Upload sponsorship letter)
- Supplemental Information (Attachments - e.g. consultant proposals, for all proposed consultant work)
Deadlines

Friday, January 19th, 2018
All applications are due

Winter/Spring
Review Process

Spring/Summer
Notification to successful applicants

Date TBA

Applicant must return signed grant agreement
Do’s and Don’ts

- State clearly the goal of your project and how you will achieve it.
- Break down your budget items on the budget sheet.
- Clearly state how this project will benefit residents of D.C.
- Include letters from partner organizations acknowledging the partnership.
- Have a competent source read over your application.
- Do not include letters of support from organizations or individuals not familiar with your project/mission.
In the event that you do get awarded a grant, sign your contract and accept the money:

- Legally binding grant agreement;
- Organization becomes liable/responsible for all aspects of grant; success and failure of project;
- Must commit to spending total grant amount;
- Must include logos & federal language requirements in all products, press releases, etc;
- If you cannot complete the proposed project the total amount of grant must be returned.
Payment Schedule

- **Preservation Planning Projects**
  - 1st payment - Consultant Approved (50%)
  - 2nd (and final) payment - Submission of approved final project and expenses. (50%)

- **Research/Outreach & Education Projects**
  - 1st payment - Upon receipt of signed grant contract.
  - 2nd payment - Submission of approved final project and expenses. (50%)

- **Bricks & Mortar Projects** - Approved funds will be reimbursed upon submission of receipts (No more than 4 payments)
For questions about the grant program please contact:

Jacqueline Drayer
Outreach & Grants Manager

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